

Neighbors:

In a dual effort to both increase transparency within your property owners association (POA) procedures, as well as encourage others to take on additional community responsibilities, your POA has embarked upon a series of “tutorials” on the various duties of our officers and board members to supplement and expand upon the official taskings recorded in our constitution (<http://www.arundelonthebay.org/pdf/constitution&rules.pdf>). We’ll be publishing them initially as links in email blasts, then perhaps in full text as articles for subsequent issues of *The PIER*, and of course all of which will be posted on our website in the documents sector.

Since no organization can do anything without money, we’ve decided to start with what is arguably the most important position(s) we have within our POA-AOTB—the offices of Treasurer and Bookkeeper, which have at times been assumed by the same person. I have asked our current Bookkeeper to gather together all of the pertinent documentation related to this critical position and have reviewed and adjusted for presentation below. We’re posting the following seven documents below in order that all of our AOTB neighbors might get a better understanding of this complex issue:

1. This cover note.
2. The AA County guide to Special Community Benefit Districts.
3. A pdf of the FY18 county budget form.
4. Our Bookkeeper’s annotated explanation of the filled-in FY18 budget form that was submitted to Anne Arundel County on January 30, 2017
5. <http://www.arundelonthebay.org/pdf/The-Pier-2016Dec.pdf>, the link to the December 2016 issue of *The PIER*, wherein the FY18 budget proposal was first published for General Membership Meeting review and which was subsequently approved in January 2017.
6. A specific listing of AOTB Treasurer and Bookkeeper duties.

We hope this documentation clarifies somewhat this very important issue and encourages others to build upon the work of our current Bookkeeper and Treasurer to make AOTB even more financially secure. Look forward to similar documentation detailing your Property Owners Association’s president and secretary positions, which offices will need filling at the end of the current holder’s term of office in June 2017.

—David J. Delia, President, POA-AOTB